

Placement Cell

The basic feature of the placement cell is to facilitate students in their career prospects. The placement cell consists of representatives from all departments and thus acts a pivotal link between academic program of students and their suitable employment. The placement cell also organizes various seminars/conferences/symposium/talks etc to create awareness among students for their career. It also provides interactions between students and various organizations. It functions as an important platform for on-campus placement facility and provides connectivity with the Central Placement Cell of the University of Delhi.

Organizing Lecture/Talk

Stage I: Choice of Topic and Approval

- i. Members of the cell discuss and recommend the topic of lecture or talk to be organized.
- ii. The Coordinator of the Placement Cell seek the approval of the Principal for the same.

Stage II: Notification

- i. A notice is displayed enunciating schedule for the event, resource person and other relevant details as may be deemed fit.

Stage III: Payment to the Resource Person

- i. The prescribed proforma is filled by the resource person.
- ii. The payment including the sitting charges and conveyance allowance are made to the resource person as per the norms through NEFT/RTGS.

Stage IV: Feedback and Report

- i. A feedback form for the event is circulated amongst the participants and the same is collected once the program ends.
- ii. A report along with relevant photographs is prepared and submitted in the college for future record and reference.