

### **UG/PG Degree Certificate**

1. At the time of admission in the college, filling of **Enrolment form** is mandatory for students
2. After approximately one year from the date of passing, the Manual degree is generated by the University of Delhi (sometimes likely to be extended)
3. The students need to contact college Administrative office along with the **college ID card, final year Marksheet, ID-proof (such as Aadhaar card, Voter-ID card)** to collect their certificates
4. The degree will be handed over to the student by the college after the verification of documents.

**Note:** If the student's degree has not been received by the college or if the students requires the degree certificate on an urgent basis then the students are requested to contact "University degree section" at Gate no. 1 of the University of Delhi.

### **Migration Certificate**

1. The applicant needs to fill their particulars via an online form for "Migration" available on the Delhi university website. [www.du.ac.in](http://www.du.ac.in)
2. The **college S.O.** will attest the filled "Migration form" along with the Final year Marksheet
3. The Migration fee will be submitted online as per the University rules.
4. The Migration certificate will be prepared by the University. The applicant can collect the certificate from Window 5 at main University Gate No. 1 after 2 weeks from the date of submission of fee.

### **Provisional/ Character/ Bonafide Certificate**

1. The applicant must submit an application to "The Principal" for Provisional / Character/ Bonafide Certificate along with the **college ID card, final year marksheet, ID-proof (such as Aadhaar card, Voter-ID card)** and **Fee-slip** at the Admin-office counter of College.
2. The certificate will be issued to the applicant within 2 days from the date of application.