

TIME-TABLE COMMITTEES (Arts & Commerce)
(2018-2019)

Ramjas College
University of Delhi, Delhi-110007

Date: 1/6/2018

Minutes of the meeting of the Time-Table Committees (Arts & Commerce) held on 1-6-2018 (Friday) at 10.30 am in the Staff Room.

The following members were present in the meeting.

1. Dr. Vinita Chandra – Department of English
2. Dr. Sahib Singh - Department of Sanskrit
3. Mr. Sudhakar Singh - Department of History
4. Dr. Sushma Priyadarshini & Dr. Prakash Chandra - Department of Hindi
5. Dr. Arti Dhankar - Department of Physical Education
6. Ms. Nidhi Arora Dhingra - Department of Mathematics
7. Dr. Dhani Ram - Department of Commerce
8. Ms. Apoorva Gupta - Department of Economics
9. Mr. Bijaya Kumar Mohanty - Department of Political Science
10. Dr. Vijay Kumar - Department of Philosophy
11. Dr. G.S. Chilana - Department of Physics [represented the Convenor, Time-Table Committee (Sciences)]
- 12, Dr. Vikas Kumar Verma – Convenor, Time-Table Committee (Arts & Commerce)

- 1.) The committee felt the importance of a joint meeting of the Time-Table Committee (Arts & Commerce) and Time-Table Committee (Sciences). In the light of the same, it was decided that a joint meeting of the committees should be held at the beginning of each semester to observe the time-table and make changes as required. No change should be made without arriving at a decision in the joint meeting.

Cooperating with the decision already having been taken by the Time-Table Committee (Sciences), the changes in the time-slots of Generic Elective courses (GEs) for the Ist and IIIrd semesters were considered by the Time-Table Committee (Arts & Commerce). The lecture for GE (Ist semester) earlier placed at 12.30 pm on Tuesday was shifted to 1.30 pm on the same day, and the lecture for GE (IIIrd semester) earlier placed at 1.30 pm on Tuesday was shifted to 12.30 pm on the same day as confirmed by Dr. G.S. Chilana. This change, however, applies only to the forthcoming semester (July – November 2018). This decision may be reversed from the next semester onwards (January – April 2018) restoring the earlier arrangements for the GE courses in the Time-Table.

- 2.) The committee decided to retain the scheme devised (Grid pattern) for the allocation of time-slots for the Discipline courses and Languages for B.A Programme in the Central Time-Table. However, keeping in mind the strength of the classes the earlier arrangements with regard to the allocation of rooms should be retained,
- 3.) A new room should be available to meet the classes on time-table which have not been allocated any room. In this regard, it was noted that these classes were placed in Room no. 10 in the Time-Table for 2017-18 but later this room was engaged by the college for other use. The Principal should be requested to allot a new room in place of Room no. 10 at the earliest in order to mark the same in time-table.
- 4.) The new rooms (Department Rooms, Lecture Rooms, and Tutorial/Preceptorial Rooms) allotted to different departments during the Academic Year 2017-18 should be occupied and used by respective departments vacating the earlier used rooms in case those have been allotted to different departments.

(Dr. Vikas Kumar Verma)

Convenor,

Time-Table Committee (Arts & Commerce)

Ramjas College

TIME-TABLE COMMITTEES (Arts & Commerce)
(2018-2019)

Ramjas College
University of Delhi, Delhi-110007

Date: 10/7/2018

Minutes of the meeting of the Time-Table Committees (Arts & Commerce) held on 10-7-2018 (Tuesday) at 2.00 pm in the Staff Room.

The following members/representatives were present in the meeting.

1. Dr. SushmaPriyadarshini& Dr. Prakash Chandra - Department of Hindi
2. Ms. Apoorva Gupta - Department of Economics
3. Mr. Bijaya Kumar Mohanty - Department of Political Science
4. Dr. Om Prakash- Department of Commerce
5. Dr. Vikas Kumar Verma – Convenor, Time-Table Committee (Arts & Commerce)

- 1.) Minutes of the meeting held on 1-6-2018 were confirmed.
- 2.) The Central Time-Table (Arts & Commerce) for the first semester (2018-19) was finalized and approved by the committee.
- 3.) It was resolved that each department will submit the course wise, room wise and teacher/faculty wise time-table to the college office for uploading it on the college website on time. A copy of the same should be forwarded to the Convenor, Time-Table Committee.
- 4.) The arrangements for the CTH (Compulsory Test in Hindi) classes will be made in accordance with the number of students available for the same in the first semester. The details regarding the number of students, if any, and their courses (Arts/Science/Commerce) should be submitted by the Department of Hindi at the earliest.

(Dr. Vikas Kumar Verma)

Convenor,
Time-Table Committee (Arts & Commerce)
Ramjas College

Ramjas College
University of Delhi, Delhi-110007

Date: 29/10/2018

Minutes of the joint Time-Table Committee (Arts & Sciences) meeting
held at 11.30 am on 29-10-2018 in the Board Room of the college.

The following members/representatives were present in the meeting.

1. Dr. Vinita Chandra- Department of English
2. Ms. Apoorva Gupta - Department of Economics
3. Ms. Pooja Thakur- Department of History
4. Dr. Sumanjeet - Department of Commerce
5. Dr. Nalini Nigam- Department of Botany
6. Dr. Arunima Sahgal- Department of Zoology
7. Dr. G.S. Chilana- Department of Physics
8. Dr. Nidhi Arora Dhingra- Department of Mathematics
9. Dr. Anita Bansal- Department of Statistics
10. Dr. Suman Sharma- Convenor, Time-Table Committee (Sciences)
11. Dr. Vikas Kumar Verma – Convenor, Time-Table Committee (Arts & Commerce)

The Principal, Dr. Manoj Kumar Khanna, also attended the meeting and suggested about the adequate management of available infrastructure with the objective to introduce new courses in Psychology, Computer Science, Philosophy and other disciplines in the college. The committee resolved as follows.

1. Each department will submit the course wise, room wise and teacher/faculty wise time-table along with the Unique Paper Code of the papers shown in the time-table to the college office for uploading it on the college website on time. A copy of the same should be forwarded to the Convenor, Time-Table Committee.
2. All timetable representatives should provide information about vacant slots in rooms belonging to their respective department to the time-table convenors as soon as final time tables of departments are prepared.
3. Classes should be uniformly distributed in morning and afternoon slots in timetables of each department.

4. On request of members from science departments a change is made in one theory slot for Generic Elective IV. Centralised slots of Generic Elective (GE) courses for semester II and IV are as follows.

GE II

Tuesday : 12:30 - 4:30 pm.
Thursday : 8:30 am.
Friday : 8:30 am.
Saturday : 8:30 am, 9:30 am.

GE IV

Tuesday : 1:30 pm.
Wednesday: 12:30 pm., 1:30 pm.
Thursday : 12:30 pm.
Friday : 12:30 - 4:30 pm.

5. Room No. 411 which was initially allotted to science departments and temporarily given to arts will now be shared by both science and art departments.

(Dr. Vikas Kumar Verma)

Convenor,
Time-Table Committee (Arts)
Ramjas College

(Dr. Suman Sharma)

Convenor,
Time-Table Committee (Sciences)
Ramjas College

TIME-TABLE COMMITTEE (Arts & Commerce)
Ramjas College, University of Delhi, Delhi-110007
(2018-2019)

Date: 8/12/2018

Minutes of the meeting of the Time-Table Committees (Arts & Commerce) held on 8-12-2018 (Saturday) at 1.00 pm in the Staff Room.

The following members/representatives were present in the meeting.

1. Mr. Bijaya Kumar Mohanty - Department of Political Science
2. Dr. NidhiAroraDhingra- Department of Mathematics
3. Ms. Apoorva Gupta - Department of Economics
4. Mr. A. Vijay Kumar - Department of Economics
5. Dr. ArtiDhankhar - Department of Physical Education
6. Dr. Vinita Chandra- Department of English
7. Mr. Sudhakar Singh - Department of History
8. Ms. Pooja Thakur - Department of History
9. Mr. Vijay Kumar - Department of Philosophy
10. Dr. Vikas Kumar Verma – Convenor, Time-Table Committee (Arts & Commerce)

- 1.) Minutes of the meeting held on 10-7-2018 were confirmed.
- 2.) The Convenor, Time-Table Committee (Sciences) should be conveyed for not placing science classes in Room no. 411 as this room, earlier given by the Science departments to Arts, is very much required for the classes of arts courses in the central time-table without which it would be difficult to meet the arts classes.
- 3.) The Principal should also be requested for allotting two additional rooms (instead of earlier room no. 10/AR-1 and AR-2) to meet all the classes and tutorials/preceptorials of arts and commerce courses in effective manner.
- 4.) As decided in the meeting of the joint Time-Table Committee on 29-10-2018, all timetable representatives should provide information about vacant slots in rooms belonging to their respective department to the time-table convenors as soon as final time tables of departments are prepared in order to find the possibility of placing the classes in those slots by science, arts and commerce departments.
- 5.) It was resolved that each department will submit the title of all papers offered/taught by departments, their Unique Paper Code and names of respective teachers to the Convenor at the earliest in order to include these information in the Central Time-Table for the forthcoming semester.

- 6.) It was resolved that each department will submit to the college office the course wise, room wise and teacher/faculty wise time-table along with the title of all papers offered/taught by departments, their Unique Paper Code and names of respective teachers for uploading it on the college website on time. A copy of the same should be forwarded to the Convenor, Time-Table Committee.

(Dr. Vikas Kumar Verma)

Convenor,

Time-Table Committee (Arts & Commerce)

Ramjas College